

Australian Government

Individual tax return



1 July 2016 to 30 June 2017

Please print neatly in BLOCK LETTERS with a black or blue ballpoint pen only.

Your tax file number	See the Priv	acy note in the Taxpayer's on page 15 of this return.	Are you an Australian resider Have you included any attachmen	Or N for no.
Your name	Title – for example, Mr, Mrs, Ms, Miss Surname or family name Given names			
Has any part of your name changed since completing your last tax return?	Print Y for yes or N for no.		ame on our records, go to ato.gov.a	u/updatedetails
Your postal address Has your postal address changed since completing your last tax return?	Print Y for yes or N for no.	Suburb or town Country – if not Australia	State , , ,	Postcode
Your home address If the same as your curren postal address, print AS ABOVE.	ıt	Suburb or town Country – if not Australia	State , , , ,	Postcode
Your mobile phone not Your daytime phone of (if different from your mob number above)	number		Phone umber	
Your contact details may be to advise you of tax retu- to correspond with you to issue notices to you, to conduct research and	urn lodgment options with regards to your taxa or	ation and superannuation affairs		
Your date of birth If you were under 18 years on 30 June 2017 you mus complete item A1 on page this tax return.	st	Day Month Year	Final tax return If you know this is your final tax return, print FINAL .	
Electronic funds tran We need your financial ins to pay any refund owing to you have provided them to Write the BSB number, ac and account name.	stitution details o you, even if o us before.	BSB number (must be six digits)	Account number	e, such as cheque,

Income

1 Salary or wages

	Your main salary and wage occupation			_		
		0	ccupation code			
	Payer's Australian business number		x withheld ot show cents)	-	Income (do not show cents)	TYPE
			-00	C	-00	
			·00	D	-90	TYPE
			·00	E	.00	TYPE
			-00	F	-90	TYPE
			-00	G	90.	
2	Allowances, earnings, tips, director's fees etc		-00	K	.00	
3	Employer lump sum payments				Amount A in lump sum payments box	TYPE
			.00	R	-00	
				lu	5% of amount B in Imp sum payments box	
			·00	H/	-90	
4	Employment termination payments (ETP)				Taxable component	CODE
	Day Month Year Date of payment		.00	07	-00	
	Payer's				/	
	ÅBN					
5	Australian Government allowances and payments like newstart, youth allowance and austudy payment		-00	Α	.00	
6	Australian Government pensions and allowances You must complete item T1 in Tax offsets on page 4.		-00	В	.00	
7	Australian annuities and superannuation income streams		-00			
	Taxable con	nponent	Taxed element	J	-00	
			Untaxed element	Ν	·00	
	Lump sum in arrears – taxable con	nponent	Taxed element	Y	.00	
			Untaxed element	Z	-00	
8	Australian superannuation lump sum payments		-00			TYPE
	Date of payment Date of payment Taxable	componei	nt Taxed element	Q	00.	
	Payer's ABN		Untaxed element	Ρ	.00	
9	Attributed personal services income		-00	0	.00	
	Total tax withheldAdd up the boxes.	\$	-00			

~	Attach all requested attachments here.	
10	Gross interest Gross interest	L .90
11	Dividends Unfranked amount	S .00
	Franked amount	DQ.
	Tax file number amounts withheld from dividends	0Q.
12	Employee share schemes Discount from taxed upfront schemes – eligible for reduction D	
	Discount from taxed upfront schemes	
	Discount from deferral schemes F	
	Discount on ESS Interests acquired pre 1 July 2009 and 'cessation time' occurred during financial year G	
	Total Assessable discount amount	B .00
	TFN amounts withheld from discounts C	
	Foreign source discounts A	
0	Only used by taxpayers completing the supplementary section	LOSS
	Transfer the amount from TOTAL SUPPLEMENT INCOME OR LOSS on page 10 and write it h	
	TOTAL INCOME OR LOSS Add up the income amounts and deduct any loss amount in the bo	
Dec	ductions	CLAIM
D1	Work related car expenses	A .00/
D2	Work related travel expenses	B .00
D3	Work related uniform, occupation specific or protective clothing, laundry and dry cleaning expenses	
D4	Work related self-education expenses	
D5	Other work related expenses	E .00
D6	Low value pool deduction	K .00
D7	Interest deductions	00.
D8	Dividend deductions	H .00
D9	Gifts or donations	J .00
D10	Cost of managing tax affairs	DQ-
D	Only used by taxpayers completing the supplementary section	
	Transfer the amount from TOTAL SUPPLEMENT DEDUCTIONS on page 11 and write it h	ere.
	TOTAL DEDUCTIONS Items D1 to D – add up the bo	kes. • 90
	SUBTOTAL TOTAL INCOME OR LOSS less TOTAL DEDUCTION	
Los	SSES	
L1	Tax losses of earlier income years Primary production losses carried forward from earlier income years Q • M Primary production losses carried forward from earlier income years	F .00
	Non-primary production losses carried	Z .00
		LOSS
	TAXABLE INCOME OR LOSS Subtract amounts at F and Z item L1 from amount at SUBTOTAL.	\$
INDIV	IDUAL TAX RETURN 2017 Sensitive (when completed)	Page 3

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Tax offsets

Australian superannuation income stream Only used by taxpayers completing the supple		00		
	la mantan sa atian			
		00		
TOTAL TAX OFFSETS	Items T2 and T – add up the boxes.	90		
edicare levy related items Medicare levy reduction or exemption If you complete this item and you had a spouse during 2016–17 you must also complete Spouse details – married or de facto on page 7. Helf 0.0% Incomposition – number of days				
Medicare levy surcharge (MLS) THIS ITEM IS COMPULSORY. If you do not complete this item you may be charged the full Medicare levy surcharge. For the whole period 1 July 2016 to 30 June 2017, were you and all your dependants (including your spouse) – if you had any – covered by private patient HOSPITAL cover?				
the next page. If you printed N , read below. If you are liable for the surcharge for the whole period 30 June 2017 you must write 0 at A . If you are liable for the surcharge for part of the period 30 June 2017 you must write the number of days you If you are NOT liable for the surcharge for the whole period 1 July 2016 to 30 June 2017 you must write 365 at A If you had a spouse during 2016–17 (and you printed N at	 1 July 2016 to 1 July 2016 to were NOT liable at A. eriod . b), complete Spouse details – married or de facto on page 7. If you were 			
	Medicare levy reduction or exemption f you complete this item and you had a spouse during 2016–17 you must also complete Spouse details – married or de facto on page 7. Medicare levy surcharge (MLS) THIS ITEM IS COMPULSORY. If you do not complete this item you may be a For the whole period 1 July 2016 to 30 June 2017, w including your spouse) – if you had any – covered by If you printed Y, you must complete Private health insura the next page. If you printed N, read below. f you are liable for the surcharge for the whole period 30 June 2017 you must write 0 at A. f you are liable for the surcharge for part of the period 30 June 2017 you must write the number of days you f you are NOT liable for the surcharge for the whole period 11 July 2016 to 30 June 2017 you must write 365 at A If you had a spouse during 2016–17 (and you printed N at	icare levy related items Medicare levy reduction or exemption f you complete this item and you had a spouse during 2016–17 you must also complete Spouse details – married or che facto on page 7. Medicare levy surcharge (MLS) THIS ITEM IS COMPULSORY. if you do not complete this item you may be charged the full Medicare levy surcharge. For the whole period 1 July 2016 to 30 June 2017, were you and all your dependants including your spouse) – if you had any – covered by private patient HOSPITAL cover? If you are liable for the surcharge for the whole period 1 July 2016 to 30 June 2017 you must write 0 at \square . f you are liable for the surcharge for the whole period 1 July 2016 to 30 June 2017 you must write the number of days you were NOT liable at \blacksquare . f you are NOT liable for the surcharge for the whole period 1 July 2016 to 30 June 2017 you must write 30 June 2017 (and you printed N at \blacksquare), complete Spouse details – married or de facto on page 7. If you were down a spouse during 2016–17 (and you printed N at \blacksquare), complete Spouse details – married or de facto on page 7. If you were covered by private patient hospital cover at any time during 2016–17 you must complete Private health insurance policy details on		

Private health insurance policy details

You must read **Private health insurance policy details** in the instructions before completing this item. Fill all the labels below unless directed in the instructions.

Health insurer ID B Membership Nour premiums eligible for Australian Government rebate Benefit code	Your Australian Government rebate received Tax claim code. Read the instructions.
Health Insurer ID B Membership C Your premiums eligible for Australian Government rebate Benefit code	Your Australian Government rebate received CODE
Health insurer ID B Your premiums eligible for Australian Government rebate Benefit code	Your Australian Government rebate received Tax claim code. Read the instructions.
Health insurer ID B Vour premiums eligible for Australian Government rebate Benefit code	Your Australian Government rebate received Tax claim code. Read the instructions.

Adjustments

A1 Under 18 If you were under 18 years of age on 30 June 2017 you must complete this item or you may be J -04 taxed at a higher rate. Read the information on A1 in the instructions for more information. A2 Part-year tax-free threshold Read the information on A2 in the Months eligible for threshold Day Month Year instructions before completing Ν Date this item. **Government super contributions A**3 Read the information on A3 in the instructions before completing this item. CODE .00 F Income from investment, partnership and other sources G .00 Other income from employment and business .00 Η Other deductions from business income A4 Working holiday maker net income D .00

Income tests

You must complete this section. If you had a spouse during 2016–17 you must also complete **Spouse details – married or de facto** on page 7.

If the amount is zero, write **0**.

IT1	Total reportable fringe benefits amounts	
	Employers exempt from FBT under section 57A of the FBTAA 1986	N -00
	Employers not exempt from FBT under section 57A of the FBTAA 1986	00-00
IT2	Reportable employer superannuation contributions	T .00
IT3	Tax-free government pensions	DØ:
IT4	Target foreign income	V .00
IT5	Net financial investment loss	X
IT6	Net rental property loss	Y .00
IT7	Child support you paid	Z .00
IT8	Number of dependent children	D

Spouse details - married or de facto

If you had a spouse during 2016–17, you must complete **Spouse details – married or de facto**. We need the information included in this section to assess your tax accurately.

If you did not have a spouse, go to page 8.						
Your spouse's name If you had more than one spouse during 2016–17 print the name of your spouse on 30 June 2017 or your last spouse.						
Surname or family name						
First given name Other given names						
Your spouse's date of birth K Day Month Year						
Your spouse's gender Male Female Indeterminate						
Period you had a spouse – married or de facto						
Did you have a spouse for the full year L No Yes						
If you did not have a spouse for the full year, write the dates you had a spouse between 1 July 2016 and 30 June 2017.						
to Day Month Year I I I I I I						
Did your spouse die during the year? Yes No						
This information relates to your spouse's income.	If the amount is zero, write 0 .					
You must complete all labels. Your spouse's 2016–17 taxable income						
Your spouse's share of trust income on which the trustee is assessed under						
section 98, and which has not been included in your spouse's taxable income Distributions to your spouse on which family trust distribution tax has been paid and which						
your spouse would have had to show as assessable income if the tax had not been paid Your spouse's total reportable fringe benefits amounts						
Employers exempt from FBT under section 57A of the FBTAA 1986	R .00					
Employers not exempt from FBT under section 57A of the FBTAA 1986	S .00					
Amount of Australian Government pensions and allowances (see Q6 Australian Government pensions and allowances in the instructions) that your spouse received in 2016–17	P .00					
(exclude exempt pension income) Amount of exempt pension income (see Spouse details – married or de facto in the instructions)						
that your spouse received in 2016–17. Do not include any amount paid under the Military Rehabilitation and Compensation Act 2004	Q •90					
Amount of your spouse's reportable superannuation contributions (which is the total of reportable employer superannuation contributions and deductible personal superannuation contributions)	A .00					
Other specified exempt payments (see Spouse details – married or de facto in the instructions) that your spouse received	B .00					
Your spouse's target foreign income	C .00					
Your spouse's total net investment loss (total of net financial investment loss and net rental property loss)	D •90					
Child support your spouse paid	E .00					
Your spouse's taxed element of a superannuation lump sum for which the tax rate is zero (see M2 Medicare levy surcharge in the instructions)	F .00					

Supplementary section Income

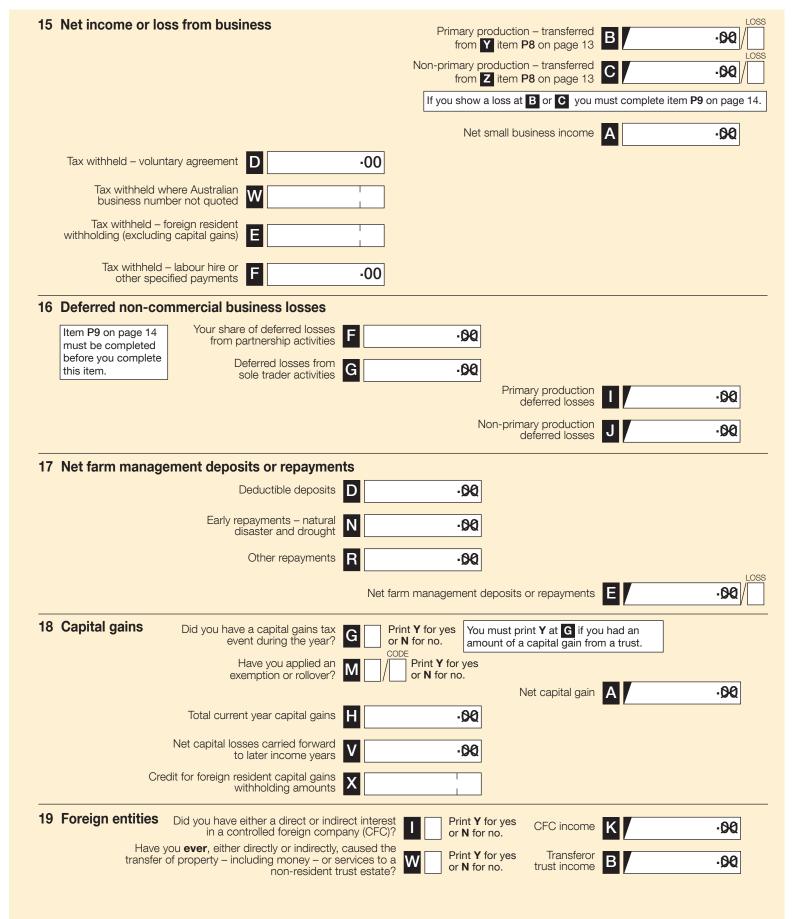
Partnerships and trusts					
Primary production		_			
	Distribution from partnerships	Ν	-00		Note: If you have a net loss from a partnership business activity, comple
S	Share of net income from trusts	L	-00		items P3 and P9 in the Business and professional items section of this ta
	deduction for decline in value of asset and fodder storage asset	I	.00	TYPE	return in addition to item 13.
	Other deductions relating to amounts shown at $\fbox{\ensuremath{\mathbb N}}$ and $\fbox{\ensuremath{\mathbb L}}$	Х			
			Net primary p	roduct	
Non-primary production	Distribution from partnerships				Show amounts of:
	less foreign income	0	-00		Capital gains from trusts at item 18 of
	income from trusts less capital come and franked distributions	U	-00		page 9 and Foreign income at item 1 9 or 20 on page 9-10.
F	ranked distributions from trusts	С	.00		
	Landcare operations expenses	J	.00	-	
am	Other deductions relating to ounts shown at O , U and C	Y	.00		
		_	Net non-primary p	roduct	ion amount
	e of net small business income ctions attributable to that share	D	.00		y
	net small business income less ctions attributable to that share	Ε	.00		
Share of credits from income	e and tax offsets				
Share	of credit for tax withheld where in business number not quoted	Ρ			
	g credit from franked dividends	Q			
from interest, divide	x file number amounts withheld ends and unit trust distributions	R			
	for TFN amounts withheld from yments from closely held trusts	Μ			
Share	of credit for tax paid by trustee	S			
Share of credit for foreig	n resident withholding amounts	Α			Show amounts of:
	(excluding capital gains)	=			Credit for foreign resident capital gair withholding from trusts at item 18 .
Share of National renta	l affordability scheme tax offset	В			
Personal services income	(PSI)				
Tax withheld – voluntary agreeme	ent G -00				
Tax withheld where Australi					
business number not quot					L

Tax withheld – labour hire or other specified payments

Net PSI – transferred from A item P1 on page 12

.00

•00



Foreign source income and foreign assets or	r property
Assessable foreign source income	
	Other net foreign employment income T
	Net foreign pension or annuity income WITHOUT an undeducted purchase price
	Net foreign pension or annuity income WITH an undeducted purchase price D
	Net foreign rent R
	Other net foreign source income M
Also include at F Australian franking credits from a New Zealand franking company that you have received indirectly through a partnership or trust.	Australian franking credits from a New Zealand franking company
Net foreign employment income – payment summary	
Exempt foreign employment income	N .00
Foreign income tax offset	0
During the year did you own, or have an interest in, assets located outside Australia which had a total value of AUD\$50,000 or more?	P Print Y for yes or N for no.
Rent Gross rent	P .00
Interest deductions	Q .00
Capital works deductions	F .00
Other rental deductions	
Bonuses from life insurance companies and	friendly societies W
Forestry managed investment scheme incom	
Other income	
— Category 1	00· Y
income	00- V
payments in arrears	E
Taxable professional income	Z .00
TOTAL SUPPLEMENT Items 13 to 2	4 – add up the boxes for income amounts and deduct
	any loss amounts in the boxes.
	Assessable foreign source income Assessable foreign source income Assessable foreign source income Assessable foreign source income Net foreign employment income - payment summary Exempt foreign employment income Foreign income tax offset During the year did you own, or have an interest in, assets located outside Australia which had a total value of AUD\$50,000 or more? Rent Gross rent Interest deductions Capital works deductions Other rental deductions Other income Type of Category 1 Category 2 Tax withheld – lump sum payments in arrears Taxable professional income

Deductions

D11 Deductible amount of undeducted purchase price of a foreign pension or annuity

Υ

.00

D 40							
D12	Personal superannuation contributions						
	Full name of fund Account number	-					
		H	-00				
	Fund Australian business number						
	Fund tax file number						
D13	Deduction for project pool	D	-00				
D14	Forestry managed investment scheme deduction	E	·90				
D15	Other deductions – not claimable at items D1 to D14 Election expenses Description of claim Election expenses	E	-00				
	Other deductions	s J	·00				
	TOTAL SUPPLEMENT DEDUCTIONS	ge 3.	.90				
Тах	offsets						
Т3	Superannuation contributions on behalf of your spouse Contributions						
	You must also complete Spouse details – married or de facto on page 7.	Α	-00				
T4	Zone or overseas forces		-00				
		R	.00				
Т5	Total net medical expenses for disability aids, attendant care or aged care]					
Т6	Invalid and invalid carer	В	·90				
T7	Landcare and water facility Landcare and water facility tax offset brought forward from earlier income years		·90				
T8	Early stage venture capital limited partnership	κ	-90				
Т9	Early stage investor	L	-90				
T10	Other non-refundable tax offsets If you are entitled to a low-income tax offset, do not write it anywhere on your tax return. The ATO will calculate it for you.	С					
T11	Other refundable tax offsets	Р	•00				
	TOTAL SUPPLEMENT Items T3, T4, T6, T7, T8, T9, T10 and T11 – add up the bo	oxes.	-00				
			-90				
	Transfer this amount to to on page	ge 4.					
Adj	ustment						
A 5	Amount on which family trust distribution tax has been paid		00				
	Read the information on A5 in the supplement instructions before completing this item.	X	-00				
Cro	Credit for interest on tax paid						
C1	Credit for interest on early payments – amount of interest	L					

Business and professional items section

P1	Personal services income (PSI) Print X in the appropriate box.
	Did you receive any personal services income?
	YES Read on. NO Go to item P2.
	Part A
	Did you satisfy the results test?
	P NO Read on. YES Go to item P2.
	Have you received a personal services business determination(s) that was in force for the whole of the period you earned PSI?
	C NO Read on. YES Go to item P2.
	Did you receive 80% or more of your PSI from one source?
	Q NO Read on. YES Go to part B.
	If you received less than 80% of your PSI from each source for the whole of the period you earned PSI and you satisfied any of the following personal services business tests, indicate which business test(s) you satisfied. Print X in the appropriate box(es). Refer to the publication <i>Business and professional items 2017</i> before you complete this item.
	Unrelated D1 Employment test E1 Business F1 III If you printed X at D1, E1 or F1, go to item P2 below; otherwise go to part B.
	Part B PSI – voluntary agreement Do not show amounts at part B that were
	subject to foreign resident withholding. Show these at item P8 . PSI – where Australian business number not quoted N
	PSI – labour hire or other specified payments
	PSI – other J
	Deductions for payments to associates for principal work
	Total amount of other deductions against PSI
	Transfer the amount at A above to A item 14 on page 8. Complete items P2 and P3 . Do not show at item P8 any amount you have shown at part B of item P1 .
P2	Description of main business or professional activity
	Industry A
P3	Number of business activities B
P4	Status of your business – print X in one box only. Ceased business C1 Commenced business C2
P5	Business name of main business and Australian business number (ABN)
	IABN
P6	Business address of main business
	Suburb or town State
P7	Did you sell any goods or services using the internet?

P8 Business income and expenses			
Income	Primary production No	on-primary production	Totals
Gross payments where Australian C business number not quoted	-00 D	-00	.00
Gross payments subject to foreign resident withholding (excluding capital gains)	В	.00	.00
Gross payments – voluntary agreement	-00 F	-00	-00
Gross payments – labour hire	-00 O	.00	-00
Assessable government G	-90 / H	·00	-00
Other business income	-90 J	-00	.00.
Total business income			 []\ @@-
Expenses Opening stock		-00 K	
Purchases and other costs		-00 L	90.
Closing stock	<u>00</u> .	-90 M	-90 /
Cost of sales (K + L – M)	.00	-90	
Foreign resident withholding expenses (excluding capital gains)			
Contractor, subcontractor and commission expenses	-00	-00 F	00.
Superannuation expenses	-00	-00 G	.00
Bad debts	-00	-00	.00
Lease expenses	-00	.00 J	-90
Rent expenses	-00	-00 K	.90
Interest expenses within Australia	.00	.00 Q	
Interest expenses overseas	.00	-00 R	DQ:
Depreciation expenses	-00	-00 M	• 90
Motor vehicle expenses	-00	-00 N	.00
Repairs and maintenance	.00	0 00	.00
All other expenses	.00	-00 P	-90
Total expenses Add up the boxes for each column.	T D		
Reconciliation items			
Section 40-880 deduction	.00	A 00.	.00
Business deduction for project pool	-00	-00 L	-00
Landcare operations and business deduction for decline in value of water facility, fencing asset and fodder storage asset	90.	W 00.	.00
Income reconciliation adjustments	90.	X 00-	-90
Expense reconciliation adjustments		·90/H	-00
Net income or loss from business this year	-90 / DQ-		-0Q.
Deferred non-commercial Dusiness losses from a prior year	·00 E	00	DQ
Net income or loss from business	•90 / Z	•00 /	

P9 Business loss activity details

Show details of up to three business activities in which you made a net loss this year. List them in order of size of loss – greatest first. If you print loss code 8 at G, M or S you must also complete item 16 on page 9.

	Activity 1	Descripti	on of activity	D						
	Industry code E			Partnership (P) or sole trader (S)	F					
	Time of lease			Code		/ear		[Number	
	Type of loss G		Reference for c	ode 5 C	Y		/ A			
	Deferred non-comm business loss from a		H	DQ.	Net loss			·00		
	Activity 2	Descripti	on of activity	J						
	Industry code			Partnership (P) or sole trader (S)	L					
	Type of loss	F	Reference for c	ode 5 C	Y	Year	/ A		Number	
	Deferred non-comm business loss from a		N	DQ	Net loss	0		·00		
	Activity 3	Descripti	on of activity	P						
	Industry code Q			Partnership (P) or sole trader (S)	R					
	Type of loss S	F	Reference for c	ode 5 C	Y	Year	/ A		Number	
	Deferred non-comm business loss from a			.00	Net loss	U		·00		
P10	Small busines	s entity	simplified d	epreciation					Deduction for general	
					4	eduction for cer		30	small business pool	·00
Oth	er business an	d profe	ssional iter	ns						
P11	Trade debtors				E		-!	90		
P12	Trade creditor	S			F		-	XO TYF		
P13	Total salary an	id wage	expenses		C	G	-!	æ /[
P14	Payments to a	ssociate	ed persons		ŀ	1	-!	90		
P15	Intangible dep	reciatin	g assets firs	st deducted			-!	90		
P16	Other deprecia	ating as	sets first de	ducted		J	-!	90		
P17	Termination va	alue of in	ntangible de	preciating assets		D	-!	90		
P18	Termination va	alue of o	ther depred	iating assets	ŀ	K		90		
P19	Trading stock Print Y for yes or le				F					

Hours taken to prepare and complete the Business and professional items section



Family Assistance consent

Complete this section only if you consent to use part or all of your 2017 tax refund to repay your spouse's Family Assistance debt.

Complete the details below only if:

- you were the spouse of a family tax benefit (FTB) claimant, or the spouse of a child care benefit claimant on 30 June 2017 and
- your spouse has given you authority to quote their customer reference number (CRN) on your tax return if your spouse does not know their CRN they can contact the Department of Human Services and
- your spouse has a Family Assistance debt or expects to have a Family Assistance debt for 2017 and
- you expect to receive a tax refund for 2017 and
- · you consent to use part or all of your tax refund to repay your spouse's Family Assistance debt.

Spouse's CRN	Ζ
	Important: You also need to provide your spouse's name, date of birth and their gender on page 7.

I consent to the ATO using part or all of my 2017 tax refund to repay any Family Assistance debt of my spouse, whose details I have provided on page 7. I have obtained my spouse's permission to quote their CRN.

signature	Your	Date	Day	Month	Year]
	signature	Dale]

Taxpayer's declaration

Read and sign the declaration after completing your tax return, including the Supplementary section, Business and professional items section and other schedules if applicable.

I declare that:

- the information provided to my registered tax agent for the preparation of this tax return is true and correct, and
- I authorise my registered tax agent to lodge this tax return.

axpayer's		Date	Day	Month		Year	
signature		Dato			<u> </u>		
	Important: The tax law impages heavy penalties for siving f		ماممطنمم	informe	tion		

Important: The tax law imposes heavy penalties for giving false or misleading information.

The ATO will issue your assessment based on your tax return. However, the ATO has some time to review your tax return, and issue an amended assessment if a review shows inaccuracies that change the assessment. The standard review period is two years but for some taxpayers it is four years.

Privacy

The ATO is authorised by the *Taxation Administration Act 1953* to request your tax file number (TFN). We will use your TFN to identify you in our records. It is not an offence not to provide your TFN. However if you do not provide your TFN, your assessment may be delayed.

Taxation law authorises the ATO to collect information and to disclose it to other government agencies. For information about your privacy go to ato.gov.au/privacy

Tax agent's declaration

declare that this tax return has been prepared in accordance with information supplied by the taxpayer, that the taxpayer has given me a declaration stating that the information provided to me is true and correct and that the taxpayer has authorised me to lodge the tax return.

Agent's signature		Date	Client's reference
		Day Month Year	
Contact name	Agent's telephone	number	Agent's reference number
	Area code	Telephone number	

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