C	
	Office use only 41951119 Business activity
	statement Document ID
	ABN
HOW TO LODGE	Form due on
This form can be lodged online. Visit ato.gov.au/general/online-services ■ Individuals and sole traders can lodge online via their myGov account. ■ Businesses can use the secure portal or Standard Business Reporting (SBR) enabled software. If lodging by paper: ■ print clearly using a black per use whole dollars or '0' (zero do not use n/a, nil, negative figures or symbols.	Contact phone number
Goods and services tax (GST)	Authorised contact person who completed the form
Complete Option 1 OR 2 OR 3 (indicate one choice with an X)	Option 3: Pay GST instalment amount quarterly G21 \$
Option 1: Calculate GST and report quarterly Total sales (C1 requires 14 completed) G1 \$.000	Write this amount at 1A in the Summary section over the page (leave 1B blank) OR if varying this amount, complete G22, G23, G24
Does the amount shown at G1 include GST?	Estimated net G22 \$
(indicate with X) Export sales G2 \$	Write the G23 amount at 1A in the Summary section over the page
Other GST-free sales G3 \$	and then complete the other sections (leave 1B blank) Beason code for variation G24
Capital purchases G10 \$.00 Non-capital purchases G11 \$.00	PAYG tax withheld
Report GST on sales at 1A and GST on purchases at 1B in the	Total salary, wages and W1 c No
Summary section over the page and then complete the other sections	other payments W1 \$
OR CONTRACTOR OF THE CONTRACTO	Amount withheld from payments shown at W1 W2 \$
Option 2: Calculate GST quarterly and report annually Total sales (G1 requires 1A completed) G1 \$.00	Amount withheld where no ABN is quoted W4 \$
(G1 requires 1A completed) G1 \$	Other amounts withheld (excluding any amount shown at W2 or W4) W3 \$
Report GST on sales at 1A and GST on purchases at 1B in the Summary section over the page and then complete the other sections	Total amounts withheld (W2 + W4 + W3) W5 \$
NAT 4195-11.2019 [DE-9137]	then complete the other sections

HOW TO PAY

Your payment reference number (PRN) is:

BPAY®



Biller code: 75556

Telephone & Internet Banking – BPAY®

Contact your bank or financial institution to make this payment from your cheque, savings, debit or credit card account.

More info: www.bpay.com.au

CREDIT OR DEBIT CARD

Pay online with your credit or debit card at www.governmenteasypay.gov.au/PayATO

To pay by phone, call the Government EasyPay service on 1300 898 089. A card payment fee applies.

OTHER PAYMENT OPTIONS

For other payment options, visit ato.gov.au/paymentoptions

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PAYG income tax instalment	Summary
	If you are using GST Option 3 leave 1B, 1C, 1D, 1E, 1F blank
Only complete Option 1 OR 2 (indicate one choice with X)	Amounts you owe the ATO
Option 1: Pay a PAYG instalment amount quarterly	GST on sales or GST instalment 1A \$
T7 ()	Wine equalisation tax 1C \$
T7 \$ Write the T7 amount at 5A in the Summary section	Luxury car tax 1E \$
OR if varying this amount, complete T8, T9, T4	PAYG tax withheld 4 \$
Estimated tax for the year T8 \$DQ	PAYG income tax 5A \$,,
Varied amount payable for the quarter T9 \$,,,	FBT instalment 6A \$
Write the T9 amount at 5A in the Summary section	Deferred company/fund instalment 7 \$
Reason code for variation T4	1A +1C + 1E + 4 + 5A QA &
OR	+ 6A + 7 OA 9
Option 2: Calculate PAYG instalment using income times rate	Amounts the ATO owes you
PAYG instalment income T1 \$.00	GST on purchases 18 \$00
T2 %	Wine equalisation tax refundable 1D \$,,
OR	Luxury car tax refundable 1F \$
New varied rate T3 %	Credit from PAYG income tax instalment variation SB \$, , , , , , , , , , , , , , , , , ,
T1 x T2 (or x T3) T11 \$.00	Credit from FBT instalment variation 6B \$
Write the T11 amount at 5A in the Summary section	
Reason code for variation T4	1B + 1D +1F + 5B + 6B 8B \\$
Fringe benefits tax (FBT) instalment	Payment or refund?
	Is 8A more than 8B? (indicate with X)
F1 \$	Yes, then write the result of 8A minus 8B at 9. This amount is
Write the F1 amount at 6A in the Summary section OR if varying this amount, complete F2, F3, F4	then write the result of 8B minus 8A at 9. This amount is
Estimated FBT F2 6 NO	No, refundable to you (or offset against any other tax debt you have).
for the year	Your payment or refund amount
Write the F3 amount at 6A in the Summary section	9 \$
Reason code for variation F4	Do not use symbols such as +, -, /, \$
Declaration I declare that the information given on this form is true and correct, and that	Return this completed form to
I am authorised to make this declaration. The tax invoice requirements have been met.	
Signature Date / /	
Taxation laws authorise the ATO to collect information including personal information abopersonal information go to ato.gov.au/privacy. Activity statement instructions are availa	out individuals who may complete this form. For information about privacy and
Australian Government	
Australian Taxation Office	