



Searching for lost and unclaimed super

Before you use this form

Check your super details via [ATO Online services > Super > Fund](#).

You'll need to log in to myGov to use ATO online services. If you don't have a myGov account, see the [Create a myGov account](#) instructions at my.gov.au to set up your access.

You should only complete this paper form if:

- you can't create a myGov account, or
- you have an open super account that is not displaying in ATO online services, and/or
- your super fund has sent unclaimed money to us, and it is not displaying in ATO online services.

An authorised third party can also complete this form on behalf of the account holder.

Completing this form

If you are filling in the form online:

- when completed, print the form
- sign and date the declaration.

If you are filling in the form by hand:

- print clearly in BLOCK LETTERS using a black or dark blue pen only
- place **X** in all applicable boxes
- sign and date the declaration.

Ensure you:

- attach supporting documentation, if required – for example, written authority signed by the account holder, signed probate papers or letters of administration
- mail your completed form to the address shown on page 3.

Section A: Account holder's details

1 Tax file number (TFN)

We are authorised by the *Taxation Administration Act 1953* to request your TFN. It is not an offence not to quote your TFN but not providing it may lead to delays in processing your lost and unclaimed super search enquiry.

2 Name

Title: Mr Mrs Miss Ms Other

Family name

First given name

Other given names

3 Date of birth

Day / Month / Year

4 Current postal address

Street address

Suburb/town/locality

State/territory

(Australia only)

Postcode

(Australia only)

Country if outside Australia

5 Email address

We will use this information as our first point of contact to send the account holder's results

6 How can we contact you if we need more information?

Mobile phone number

Day time phone number

Section B: Third-party applicant's details

7 Name of Organisation (if relevant)

8 Name

Title: Mr Mrs Miss Ms Other

Family name

First given name

Other given names

9 Email address

We will use this information as our first point of contact to send the account holder's results

10 How can we contact you if we need more information?

Mobile phone number

Day time phone number

Section C: Payment details

11 Electronic funds transfer (EFT)

Provide your Australian financial institution details. If we locate unclaimed money and you are [eligible](#) for a refund, we will pay it directly to you. It's faster and simpler to have your refund paid in this way. Complete the following details.

BSB (must be 6 digits)

Account number

Full account name (for example, JQ Citizen. Do not show the account type, such as cheque, savings, mortgage offset)

Section D: Your super fund details

12 Super fund details

Provide details of any super fund where contributions may have been made on your behalf and are not appearing in ATO online services. If your fund has sent you a letter confirming your account is closed and your super has been transferred to the ATO as unclaimed money, attach a copy of the letter to this form.

Superannuation fund name	ABN	Account Number	Period of contributions

Section E: Your previous details

! If you have additional information for the following questions, attach it to this form. If you can't provide responses to any of these questions we will still search for your lost and unclaimed super.

13 Previous name details

Provide details of all previous names and any names you are commonly known by.

Family name	Given name	Other given names	Date of change
			/ /
			/ /
			/ /

14 Previous address details

Provide details of all previous addresses you lived at in Australia.

Address	State	Postcode	Period of residence

Section F: Declaration

— Before you sign and date this form, ensure you have completed the relevant information correctly and read the privacy statement below. An incomplete form may delay processing and we may ask you to complete a new form.

Privacy information

The ATO is a government agency bound by the *Privacy ACT 1988* in terms of collection and handling of personal information and tax file numbers (TFNs). For information about your privacy law notices please go to ato.gov.au/privacy

Declaration

- *Either you or a person authorised to act on your behalf must complete this declaration.*
- *I declare that the information given on this form is complete and correct.*

Name of signatory

Signature

Date

Day	Month	Year
<input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/>	<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>

After completing this form

After completing this form, send it to us at:

Australian Taxation Office
PO Box 3578
ALBURY NSW 2640