



You will need to complete this claim and send it to the Tax Office if **you are not required to lodge a 2009 tax return**. You must read the instructions attached to this form before you complete your claim.

WHEN COMPLETING THIS FORM

- Use the instructions to fill in this form.
 - Print clearly, using a black pen only.
 - Use BLOCK LETTERS and print one character per box.
- S M I T H S T
- Print **X** in all applicable boxes.
 - Do not use correction fluid or tape.
 - Complete your details carefully to avoid delays in processing your form.

Applicant details

1 Your tax file number (TFN)

It is not an offence not to quote your tax file number (TFN). However, your TFN helps the Tax Office to correctly identify your tax records.

2 Are you an Australian resident?

No ☐ Yes ☐

3 Your sex

Male ☐ Female ☐

4 Your full name

Title: Mr ☐ Mrs ☐ Miss ☐ Ms ☐ Other ☐

Family name

First given name Other given names

Has any part of your name changed since completing your last tax return?

No ☐ Yes ☐ Your previous family name

5 Your postal address Print the address where you want your mail sent.

Suburb/town/locality State/territory Postcode
Country if not Australia

Has this address changed since completing your last tax return? No ☐ Yes ☐

6 Is your home address different from your postal address?

No ☐ Go to question 7. Yes ☐ Print your home address.

Suburb/town/locality State/territory Postcode
Country if not Australia

7 Your date of birth

Day / Month / Year

8 Your daytime phone number

Do you want your refund paid directly into your financial institution account?

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X		
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Date / /

- The tax law imposes heavy penalties for giving false or misleading information.

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Date / /

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